

MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name Lillie Jobe
Job title Title Clerk Employee SS # _____
Effective Date 11/18/2024

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: Deputy Collector To Position: Title Clerk
Rate of Pay \$22.01 / Hour Rate of Pay \$23.02 / Hour

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name CJ Garavelli Signature  Date 11/12/2024

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Juvenile Drug Court Employee Name Avis Stringer
 Job title Counselor Employee SS # _____
 Effective Date November 18, 2024 - September 30, 2025

Hire

Full-time Part-time Temporary Hourly Salaried

Position: APP Director new position or replacement if so, whom?
Lance Felton

Rate of Pay \$ 6.00/hr additional

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

*from Fund # 185-163-402
Do not split health insurance
from this fund.*

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Staci O'Neal Signature *Staci O'Neal* Date 11/12/24

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

FILED
IN THE COUNTY COURT OF MADISON COUNTY, MISSISSIPPI

IN THE MATTER OF THE
APPOINTMENT OF THE
COUNTY COURT ADMINISTRATOR

NOV 12 2024

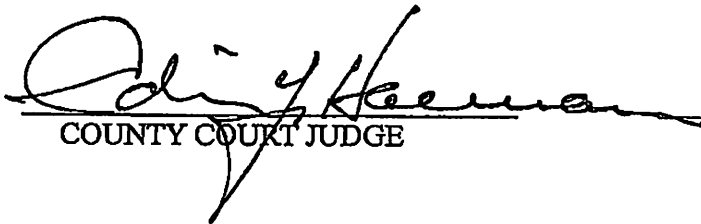
ANITA WRAY, CIRCUIT CLERK
BY WS NO. _____
D.C.

ORDER

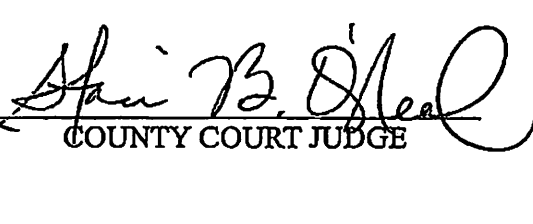
In acknowledgement of the County Court Administrator, Danielle Mottola, achieving continuing education certifications as a certified court administrator and pursuant to the provisions of Miss. Code Ann. § 9-17-1, the undersigned judges of the County Court of Madison County, Mississippi hereby continue the appointment of Danielle Mottola to serve as Madison County Court Administrator with such assigned duties as required under Miss. Code § 9-17-3 and such other duties that may be assigned by the Judges of the County Court. She is appointed herein to serve at the will and pleasure of the Judges of the Madison County Court. Pursuant to Miss. Code § 9-17-9 her annual salary is hereby set as \$65,000.00 from fund 001-162 effective November 1, 2024. She shall continue to be eligible for future raises given by the Board of Supervisors in the event of a general county-wide payroll raise.

IT IS THEREFORE ORDERED that Danielle Mottola's annual salary is hereby set at \$65,000 effective November 1, 2024, payable in monthly installments.

SO ORDERED, this the 12th day of November 2024.



COUNTY COURT JUDGE



COUNTY COURT JUDGE

MADISON COUNTY
PERSONNEL ACTION

Department MCDC Employee Name Jamarcus kelly
Job title D/O Employee SS # _____
Effective Date 11/18/24

Hire

Full-time Part-time Temporary Hourly Salaried
Position: D/O new position or replacement if so, whom? _____
Rate of Pay \$ 19.50

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey D. Hurst Signature [Signature] Date 11/12/24

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department DETENTION CENTER

Employee Name Cameron Parks

Job Title D/O

Effective Date 11/18/2024

Hire

Full-time Part-time Temporary Hourly Salaried

Position

New Position

Or Replacement If so, whom?

Rate of Pay \$

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position D/O

To Position MSGT

Rate of Pay \$ 19.50

Rate of Pay \$ 22.00

Termination

- Death
- Dismissed
- Resigned
- Retired

Approval of Elected Official or Department Head

Printed Name Jeffrey Husted

Email Address jeff.husted@madison-co.com

Needed Items

- Desktop PC
- Printer
- Scanner

Email

- No Email Account
- Only Email
- Email and MS Office

AS/400 Access

Current User to Duplicate

Door Access

User Access to Duplicate

**MADISON COUNTY
PERSONNEL ACTION**

Department TAX ASSESSOR Employee Name Wendy Miller
Job Title Deputy Assessor
Effective Date 11/19/2024

Hire

Full-time Part-time Temporary Hourly Salaried
Position New Position
 Or Replacement If so, whom?
Rate of Pay \$ \$21.64

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position To Position
Rate of Pay \$ Rate of Pay \$

Termination

- Death
- Dismissed
- Resigned
- Retired

Approval of Elected Official or Department Head

Printed Name Norman A. Cannady Jr Email Address norman.cannady@madison-co.com

Needed Items

- Desktop PC
- Printer
- Scanner

Email

- No Email Account
- Only Email
- Email and MS Office

- AS/400 Access

Current User to Duplicate

Kim Kennedy (DSKM)

- Door Access

User Access to Duplicate

Kim Kennedy